

Commonwealth Institute of Funeral Service

Job Post: Fulltime Faculty Position

Pay: From \$60,000.00 per year (depending on credentials/experience)

Job description:

Are you a licensed funeral service professional and always thought you could teach the next generation? Now is your chance! Commonwealth Institute is looking for a new fulltime funeral service faculty member. This position entails teaching on-campus here in Houston, teaching online classes (possibly), administrative duties, etc. Commonwealth offers a Monday-Friday schedule, holidays off, benefits, and the opportunity to participate in conventions/funeral service organizations.

Required Qualifications:

- Be a Texas licensed funeral director AND embalmer (or have the ability to easily reciprocate)
- Have graduated from an ABFSE-accredited mortuary science program
- Hold a bachelor's degree from an accredited college or university
- Hold a master's degree from an accredited college or university OR the ability to earn one within 5 years of hire
- Have excellent communication skills – interpersonal, public speaking, written, etc.
- Have the ability to learn and use software (online classes, student information systems)
- Have an expertise and interest in the subject matter and the ability to convey that information to the next generation of funeral service practitioners

Preferred Qualifications (in addition to those above):

- Have experience teaching or training (in some capacity)
- Have experience with online learning management systems (Canvas, Blackboard, etc.)
- Have additional professional credentials (CFSP, certified crematory operator, etc.)
- Have a specific interest and/or expertise in **embalming and the sciences** involved in the funeral service profession
- Hold a Master's degree from an accredited college or university

Job Type: Full-time, in-person

Benefits:

- 403(b) retirement matching
- Health insurance
- Life insurance
- Paid time off

Contact: Send resumes/questions to Dean James Robinson: j.robinson@commonwealth.edu