

College and University Council

Meeting Agenda for March 7, 2025

- I. Welcome and Introductions of invited guests
- II. Roll Call – establish quorum
- III. Adoption of the Agenda
- IV. Appointment of Parliamentarian
- V. Approval of Minutes from Friday, March 8, 2024, virtual meeting
- VI. Committee Reports (will be presented at ABFSE Annual Meeting)
 - A. ABFSE Executive Committee – President, Joseph Finocchiaro, *Dallas Institute*
 - B. COA Accreditation Liaison Committee – Michael LuBrant, *University of Minnesota*
 - C. Committee on Accreditation – Chair, Mark Evely, *Wayne State University*
 - D. By-Laws Committee – Chair, Audrina Dollar, *Mid-America College of Funeral Service*
 - E. Curriculum Committee – Chair, Jzyk Ennis, *Jefferson State Community College*
 - F. Finance Committee – President, Joseph Finocchiaro, *Dallas Institute*
 - G. Program Committee – Chair, Faith Haug, *Arapahoe Community College*
 - H. Scholarship Committee – Chair, Sara Moss, *National Funeral Directors Association*
 - I. National Board Examination Liaison Committee – Chair, Kevin E. Patterson, *Des Moines Area Community College*
- VII. Report on ABFSE participation in the 2025 ICFSEB annual meeting
- VIII. Unfinished Business
 - A. Report of Nominating Committee – CUC Chair and Secretary
 - B. Other

The College and University Council serves as the "caucus" for all academic programs/institutions which are members of the ABFSE; reviews and recommends action on notices of motion; and establishes a Nominating Committee to present a slate of names to the membership at the Annual Meeting for each officer position that is available.

IX. New Business

A. ABFSE Notices of Motion

1. Updates to ABFSE Curriculum Outlines
 - a) *Small Business Management*
 - b) *Microbiology*
 - c) *Funeral Service Law & Federal Trade Commission*
2. Other

B. COA private educator nominations

C. CUC Elections

X. Announcements

A. [ABFSE Annual Meeting – April 8-11, 2025, Kansas City, MO](#)

1. [Program Registration](#)
2. [Hotel Reservations](#): deadline approaching
3. [Credential form](#): voting delegate designation

B. [Summer Curriculum Workshop](#): June 26-29, 2025 - Littleton, CO

1. Content review
 - a) *Restorative Art*
 - b) *Funeral Service Management*
 - c) *Cremation*
2. Deadline to submit resumes/CV - March 21, 2025

C. [Pre-Conference Professional Development: **ABFSE Accreditation Standards - What's New in 2025?**, Monday, March 31, 2025](#)

D. ABFSE Committee vacancies

XI. Adjourn

Instructions to designate CUC Voting Representative in Zoom:

Change your Name in Zoom to add 'V'
for voting representative:

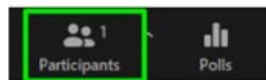
1. To change your name after entering a Zoom meeting, click on the "Participants" button at the top of the Zoom window.

2. Next, hover your mouse over your name in the "Participants" list on the right side of the Zoom window. Click on "Rename".

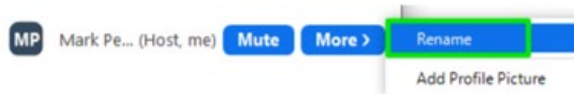
3. Enter your name with a "V" to designate that you are the voting representative from your institution. Click on "ok".

Here is a graphical illustration:

1.) To change your name after entering a Zoom meeting, click on the "Participants" button at the top of the Zoom window.



2.) Next, hover your mouse over your name in the "Participants" list on the right side of the Zoom window. Click on "Rename".



3.) Enter the name you'd like to appear in the Zoom meeting and click on "OK".

